



Saupin's School, Mohali

A Minority Educational Institution

Admission Schedule For L.K.G To VIII 2025-26

Admissions Subject to Vacancy

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| Availability of forms (free of cost) at school counter | From 18 th November 2024 School Office will remain closed for winter vacation from 23 rd 2024 till 2 nd January 2025 |
| Registration fee (Non-refundable) | Rs.150 at the time of submission of form |
| Age Criteria 2025-26 | |
| FOR LKG | Date of Birth must be between 1 st April 2020 and 31 st March 2021 |
| FOR UKG | Date of Birth must be between 1 st April 2019 and 31 st March 2020 |
| FOR CLASS 1 | Date of Birth must be between 1 st April 2018 and 31 st March 2019 |
| Admission Criteria | |
| Preference will be given to applicants in this order: | |
| 1 | General: Preference to those residing nearest to the school, sector / phase wise. |
| 2 | Siblings of Present Students |
| 3 | Wards of Teachers/Staff of Saupin's School |
| There will be NO draw of lots | |
| Documents required at the time of submission of completed Registration form (Self-Attested) | |
| 1 | Photocopy of applicant's birth certificate. |
| 2 | Photocopy of proof of residence (Present) |
| 3 | One recent passport size photograph of the child pasted at the given place on the form. |
| 4 | Passport Size Photograph of Father and Mother. |
| 5 | Photocopy of Aadhar Card (if available) (Father, Mother, Child) |
| 6 | Previous School Report Card (LKG and above) |
| 7 | UDISE PEN Number |
| 8. | Transfer Certificate from Previous School (UKG and Above) |
| 9. | Certificate of Home Schooling - if the child hasn't been to school before - LKG |
| 10. | Declaration of income of family from ALL sources accompanied by latest copy of: Income Tax Return(s) (Computation of Income from all sources) Acknowledgement of above ITR(s) |
| INCOMPLETE FORMS are liable to be rejected. | |
| Original documents will be checked at the time of Admission. | |